

## How to continue submitting a SAVED invoice

Imme         Imvoices       ~         Purchase Orders         Customers         Reports       ~	Connect with your customers Search and connect to more of your customers in a few clicks CONNECT TODAY VIEW ALL  Saved invoices View all  Number Buyer Amount Testpoj865 AlaS7087338 86.06		Send invoices Create your invoice online in a few clicks CREATE INVOICE	Check the status of your invoices Track the latest status of your invoices In real-time WHERE IS MY INVOICE? How to submit a SAVED invoice: 1. On Home page, click on View All, under the Saved invoices summary 2. Your saved invoices will pop-up at the bottom of the page. Click on Edit.			
	Select account Annodata Business Con Imvoices Template management Invoice status Purchase Orders Castomers Reports CREATE Saye, favoices Invoice number		unications - TEST - GB766040436 v v Buyer name GE Aviation, Engine Services - Singapore Pte. Ltd Tes	invoice and re-start. Delete			



## How to continue submitting a SAVED invoice

	Invoice #: Testpoj865		<ul> <li>Help with this page</li> <li>How to create an invoice or credit note</li> </ul>	
III Home	Your details		Invoice details	
Create invoice Template management Invoice status Purchase Orders Customers Reports ~	Your tel Your email	Annodata Business Communications - TEST Station Road Kings Langley WD4 BSE UNITED KINGDOM VAT registration number GB766040436 Sending goods from a different address than the invoice address? No - They're the same	Invoice number Testpoj865 Document type Invoice Invoice date 18/11/2021 Tax point date* • 18/11/2021	
Set Haip	Who you are invoicing          Name         Tel         Tel         Email         Create invoice         Terrolate management	GE Aviation, Engine Services – Singapore Pte. Ltd Test Payment terms  Payment terms Remit to" details	18/11/2021 Currency Pound Sterlina	
How to submit a SAVE	ED invoice:	dress	"Remit to" bank	
3. Check and fill-in the with a red asterisk)	e compulsory fields (mai	rked	Manage default settings	
4. At the end of the pa Summary field. If all is	age, check the amounts correct, click on Send	in		Invoice (£) Total net 82.00 Total tax 4.06
	Self Help		SAVE PREV	Undo changes Total gross 86.06 4.